

**Regular Joint Meeting of the
Lewis Center for Educational Research Board of Directors
Academy for Academic Excellence School Board Committee and
Norton Science and Language Academy School Board Committee**

**Minutes
March 13, 2017**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 7:05 a.m.

2.0 Roll Call

LCER Board Members David Bains (left at 12:02 p.m.), Duberly Beck, Bud Biggs, Buck Goodspeed, Andrew Jaramillo, Kirt Mahlum, Jose Palafox (by phone), Kevin Porter, Russell Stringham, Peter Torres (arrived at 10:50 a.m.), Marcia Vargas and Rick Wolf were present.

LCER Board Members Scott Johnson, Robert Lovingood and Regina Weatherspoon-Bell were absent.

AAE School Board Committee Members David Bains, Jose Palafox (by phone), Kevin Porter and Russell Stringham were present.

AAE School Board Committee Member Robert Lovingood was absent.

NSAA School Board Committee Members Duberly Beck, Andrew Jaramillo, Peter Torres (arrived at 10:50 a.m.) and Marcia Vargas were present.

NSAA School Board Committee Member Scott Johnson was absent.

Staff members Veronica Calderon, Ryan Dorcey, Teresa Dowd, Vincent Garcia, Wes Kanawyer, Lisa Lamb, Rebecca McCoy, Stacy Newman, Rena Payne, Sherri Pearson, Toni Preciado, Jim Quinn and Amber Watson were also present.

Angel Arrington represented the SBCSS.

3.0 Public Comments: None

4.0 Closed Session: The LCER Board of Directors convened into closed session at 7:10 a.m. to discuss the President/CEO Evaluation. They reconvened into open session at 8:05 a.m. Chairman Biggs reported that the LCER Board of Directors finalized and approved the President/CEO Evaluation by unanimous vote.

5.0 Special Presentations:

.01 Lisa Corr, YM&C, provided training on the Brown Act and Conflict of Interest.

6.0 Standing Board Committee Reports

.01 (a) Finance Committee – Kirt Mahlum reported that the committee has met and discussed the land bank and budget, and they have met with counsel on the construction project.

- (b) Personnel Committee – Duberly Beck reported that the committee is in the process of recruiting the President/CEO and will be interviewing selected applicants.
- (c) Lewis Center Foundation – Marcia Vargas reported that the committee had a workshop on fundraising and that 71% of funds raised come from individuals and 5% from corporate grants. The committee will be cultivating “friends” and looking at future fundraising. An ongoing donation form was distributed to the Board to sign up for automatic monthly donations. Marcia asked for another LCER Board member to join the Foundation. Please let her know if interested.

7.0 LCER Board Consent Agenda

Kirt Mahlum asked for Consent Agenda Item 7.7 to be pulled from consent and tabled. He would like an ad hoc committee to review the resolution and bring back their recommendation to the next regular meeting.

On a motion by Kevin Porter, seconded by Russ Stringham, vote 12-0, the LCER Board of Directors approved Consent Agenda items 7.01-7.06.

- .01 Approve February 10, 2017 Special Meeting Minutes
- .02 Approve Updated School Board Committee Job Description
- .03 Approve Sale of Obsolete Equipment – Audiometer Serial #27475
- .04 Approve Sale of Leftover Unmarked Bricks from Gym Construction
- .05 Approve BP 9100 Board Vacancies Revision
- .06 Approve BP 9100 Terms and Officers Revision
- .07 Approve Resolution 2017-02 Student Safe Zone

8.0 AAE School Board Committee Consent Agenda

On a motion by Jose Palafox, seconded by David Bains, vote 4-0, the AAE School Board Committee approved Consent Agenda items 8.01-8.02.

- .01 Approve February 9, 2017 Regular Meeting Minutes
- .02 Approve AAE Consolidated Application

9.0 NSLA School Board Committee Consent Agenda

On a motion by Marcia Vargas, seconded by Andy Jaramillo, vote 4-0, the NSLA School Board Committee approved Consent Agenda items 9.01 – 9.02.

- .01 Approve February 21, 2017 Regular Meeting Minutes
- .01 Approve NSLA Consolidated Application

10.0 Discussion/Action Items

- .01 **Discuss/Approve Meeting Locations/Times** – Lisa and Bud discussed that the time of the meeting does not allow for public accessibility. As far as location, we can hold the meeting at both sites and stream, but it is important to be at both campuses. The Board has committed to visiting each site at least once per year. We need a permanent location to use at NSLA to do streaming. Bud asked for a budget for equipment to stream between sites. Ryan has \$5K in the budget and will look into it for June. County offices could also be considered.

- .02 Appoint New Fundraising Committee/Lewis Center Foundation Chair** – Chairman Bud Biggs appointed Marcia Vargas as the Lewis Center Foundation Chair.
- .03 Authorize President/CEO to sign KCR License Agreement** – This draft agreement is regarding the parcel on the other side of the river that is not accessible. This land has been used for farming through a handshake agreement. The license agreement is to protect the LCER. On a motion by Kevin Porter, seconded by David Bains, vote 12–0, the LCER Board of Directors approved the President/CEO to sign the agreement once it is finalized.
- .04 Approve Soil Supply Agreement** – We have been working with VVWRA regarding permission for this soil supply to be used on the parcel on the other side of the river. On a motion by Duberly Beck, seconded by Marcia Vargas, vote 12-0 the LCER Board of Directors approved the Soil Supply Agreement.
- .05 Approve Revised 2016-17 Budget** –On a motion by Kevin Porter, seconded by Duberly Beck, vote 12-0, the LCER Board of Directors approved Revised 2016-17 Budget.
- .06 Approve LCER Bylaws Revisions** – the revisions are due to conditions of the NSLA MOU with the San Bernardino County Board of Education. On a motion by Russ Stringham, seconded by Buck Goodspeed, vote 12 – 0, the LCER Board of Directors approved the bylaws revisions.
- .07 Approve NSLA MOU** – On a motion by Andy Jaramillo, seconded by Kevin Porter, vote 12 – 0, the LCER Board of Directors approved the NSLA MOU.
- .08 Discuss President/CEO Interview Schedule and Procedures** – Stacy Newman reported that members of the personnel committee screened candidates and will be interviewing selected candidates at the end of March or beginning of April. The interviews will be scheduled as a special meeting.

11.0 Information Included in Packet:

- .01 Staff Reports**
- .02 Lewis Center Foundation Financial Reports**
- .03 LCER Financial Reports**
- .04 LCER Board Attendance Log**
- .05 LCER Board Give and Get**
- .06 Donna Siegel Resignation**

12.0 Board/Staff Comments

- .01 Ask a question for clarification**
- .02 Make a brief announcement** – Ryan Dorcey endorsed Lisa Lamb and noted she had made great progress over the last year, especially in technology, GAVRT and vision.
- .03 Make a brief report on his or her own activities**
- .04 Future agenda items** – Kirt asked for Resolution 2017-02 Student Safe Zone to be on the next agenda.

13.0 Closed Session

- .01** The LCER Board of Directors convened into closed session at 12:02 p.m. to provide the President/CEO Performance Evaluation. They reconvened into open session at 12:25 p.m. Chairman Biggs reported that no action was taken in closed session.

14.0 Adjournment

Chairman Bud Biggs adjourned the meeting at 12:26 p.m.